

**Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
March 23, 2010 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Dorothy L. Wood, Board member, presided. No other Board members were present.

Dean Weston Ricks and Joseph Haughwout appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim  
Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney

**Participants**

1. Moses T. Cuffee  
File Number 2010-00054 (Disc.)  
(NO DECISION MADE)
2. Man Chun Kim  
t/a With Us Interior  
File Number 2010-00537 (Disc.)  
(NO DECISION MADE)
3. Jan Yun Remodeling Inc.  
File Number 2010-01618 (Disc.)  
(NO DECISION MADE)

Roy Sukens - C

Man Chun Kim - R

Lynn Underwood – C

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

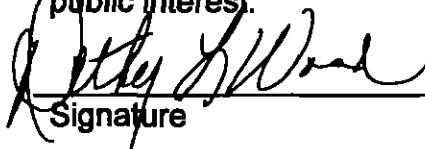
1. Name: Dorothy L. Wood
2. Title: Presiding Board Member
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on March 23, 2010
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

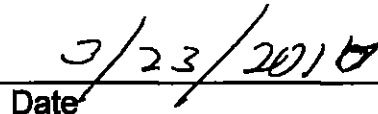
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

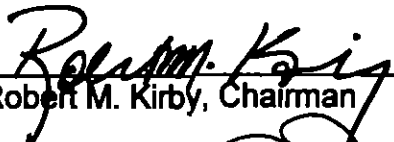
(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

  
Date

The meeting adjourned at 1:45 p.m.

BOARD FOR CONTRACTORS

  
Robert M. Kirby, Chairman

  
Jay DeBoer, Secretary

COPY TESTE:

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Custodian of Records